

香港中文大學
校友游泳證申請辦法

甲. 申請資格

- (一) 香港中文大學全日制本科生課程之畢業生，或
- (二) 香港中文大學研究生課程之畢業生。

乙. 辦理手續

- (一) 親身辦理或委託他人辦理

- (1) 申請人可親自或由委託人攜同已填妥之「香港中文大學校友游泳證申請書」表格乙份，連同申請人之半身近照一張、身份證副本、畢業證書副本，以及校友證年費（二百二十元正）於辦公時間內遞交至 [香港中文大學范克廉樓一樓之學生事務處行政及設施組接待處](#)。費用需以劃線支票支付，抬頭為「香港中文大學」。

- (二) 郵遞辦理

- (1) 申請人可親臨本處索取或於本處網頁(<https://www.osa.cuhk.edu.hk/tc/campus-life/amenities/swimming-pool/>)下載申請表格乙份，填妥後連同半身近照一張、身份證副本、身份證副本、畢業證書副本以及劃線支票二百二十元正（抬頭為「香港中文大學」），逕寄 [香港中文大學范克廉樓一樓 101 室學生事務處行政及設施組\(大學游泳池辦事處\)](#)，信封面請註明「申請校友游泳證」。

- (二) 網上辦理

- (1) 申請人可前往本處網頁填寫網上申請表(<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13680900>)

丙. 注意事項

- (一) 如選擇以郵遞辦證，請勿郵寄現金。
- (二) 已繳交年費之校友游泳證有效日期，乃由泳池每年重新開放日 起至該年十二月止。
- (三) 若校友於泳池重新開放日後才辦理申請，則其游泳證之有效日期便以發證日至該年十二月為準。

香港中文大學學生事務處行政及設施組

二零二五年四月

The Chinese University of Hong Kong
Application for Alumni Swimming Card

I. Card Holder Eligibility

- A. The graduate of any full-time undergraduate programme of The Chinese University of Hong Kong (CUHK),
OR
- B. The graduate of any postgraduate programme of CUHK.

II. Application Procedures

- A. Application in person or by authorized person
 - 1. The applicant should bring along in person or by an authorized person (1) the completed "Application Form for CUHK Alumni Swimming Card", (2) one recent photo, (3) photocopy of Hong Kong ID Card, (4) photocopy of graduation certificate and (5) annual subscription fee (HK\$220) to the *Reception of Administration and Amenities Section, Office of Student Affairs (OSA) at 1/F, Benjamin Franklin Centre, CUHK* during office hours. The annual subscription fee should be made by crossed cheque payable to "The Chinese University of Hong Kong".
- B. Application by post
 - 1. The applicant could obtain the "Application Form for CUHK Alumni Swimming Card" at OSA or download from the OSA website (<https://www.osa.cuhk.edu.hk/tc/campus-life/amenities/swimming-pool/>). The completed form together with (1) one recent photo, (2) photocopy of Hong Kong ID Card, (4) photocopy of graduation certificate and (5) crossed cheque for annual subscription fee (HK\$220) payable to "The Chinese University of Hong Kong" should be sent to the *University Swimming Pool Office, Administration and Amenities Section, Office of Student Affairs, Room 101, 1/F, Benjamin Franklin Centre, CUHK*. Please state "Application for Alumni Swimming Card" on the envelope.
- C. Online application
 - 1. The applicant could fill in the online application form (<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13680900>)

III. Important Notes

- A. Please DO NOT send cash if the application is to be made by post.
- B. The annual subscription is effective from the re-opening date of the University Swimming Pool of the season to December of that year.
- C. If the application is made later than the re-opening date of the University Swimming Pool, the valid period will be from the date of the card issuance/renewal to December of that year.

Administration and Amenities Section
Office of Student Affairs

April 2025