



## Positive Leadership and Youth Scheme (PLaYS)

### Notes to Applicants

**Objective:** The Positive Leadership and Youth Scheme (PLaYS) aims to provide CUHK students with the necessary financial funds and training to **offer social services to underprivileged children and youth under the age of 16**. The programme seeks to empower the target groups to live in a caring and inclusive society with hope and positivity.

**Eligibility:** All CUHK full-time undergraduate students are eligible to apply, as an individual or in a team.

**Maximum Amount:** The grant is tenable for either an individual or a group with a total maximum subsidy of up to HKD10,000.

Successful applicants must reimburse the expenses within one month after the project; Reimbursement procedures and details will be given after the announcement of the results).

**Date for Application:** Year-round (until Jan 2025)

#### Important dates

Item	Date	Required materials
Project period:	Sep 2023 – Jan 2025	
Application deadline:	Year-round (until Jan 2025)  Suggested application time: <u>at least one month</u> before the start of the project	<ul style="list-style-type: none"> <li>- Application form</li> <li>- Detailed Activity Proposal and Budget Plan</li> <li>- A video link to the project (if any) introduction will be welcomed</li> </ul>
Reimbursement deadline:	One month after the completion of the service project by the successful applicants	<ul style="list-style-type: none"> <li>- The grantee must submit the report within one month after completing the service</li> <li>- Activity and Expense Report</li> </ul>

		<ul style="list-style-type: none"> <li>- Relevant photos and ~3-min video</li> <li>- Reimbursement Form</li> <li>- All the official receipts (instead of invoices)</li> </ul>
Selection of Best Service Project of the Year	Mar 2025	<p>Weighted Criteria</p> <ul style="list-style-type: none"> <li>- Aim of your project 20%</li> <li>- Content and budget 20%</li> <li>- Creativity 20%</li> <li>- Involvement of youths 20%</li> <li>- Effectiveness 20%</li> </ul> <p>The awardees will receive an extra fund for their participation in local, mainland, and overseas service-learning tours, launching new service-learning projects, or attending training programmes on service/ leadership / generic skills development.</p>

### **Fund Consideration**

The proposals are evaluated based on the following criteria:

1. conformable to the laws in Hong Kong;
2. Meaningful and impactful engagement with the campus/communities (aiming at building up a caring campus/communities);
3. Meaningful learnings (for members of the project) including applications of existing skills, knowledge, and strengths and/or acquiring of new skills and knowledge;
4. Innovativeness in ideas/ solutions to achieve intended outcomes;
5. Cost-effectiveness

### **Examples of the social projects**

1. Social service / social innovation projects;
2. Competitions on caring campus/communities;
3. Volunteer teaching or online classes;
4. Microfilm making for public awareness of caring communities
5. Training programmes that focus on service, leadership, and generic skills development for youth/ children under age 16

The following kinds of expenditure will not be supported, even if the project as a whole is approved:

- General operating expenses or start-up costs of student clubs, societies, and interest groups;
- Purchase and maintenance of equipment and other fixed assets;
- Outright donations to beneficiaries;
- Overseas travel expenses (e.g. flight tickets);

Please include the information of Positive Leadership and Youth Scheme (PLaYS) and Student Experience and Development Section, Office of Student Affairs, The Chinese University of Hong Kong as a supporting/sponsored unit on promotional materials, if any.

### **Application**

Please download the application form from:

[https://www.osa.cuhk.edu.hk/wp-content/uploads/2024/02/PLaYS\\_Application-Form.docx](https://www.osa.cuhk.edu.hk/wp-content/uploads/2024/02/PLaYS_Application-Form.docx)

- After completing the application form, please submit the application form and related document via webform:

<https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13672521>

### **Notes for successful applicants of Positive Leadership and Youth Scheme (PLaYS)**

1. The voluntary service is supported by the Positive Leadership and Youth Scheme (PLaYS). All the CUHK students who participate in the voluntary service are PLaYS buddies.
2. Please acknowledge the PLaYS. You may add the PLaYS logo to the publicity materials (e.g. banner, booklets) or take activity photos and videos (the poster should be shown in the photos and video).
3. The voluntary service must be non-profit, and cannot involve advocacy of any person, company, political stance, religion and/or commercial content.
4. The voluntary service must be executed between 1 Sep 2023 to 31 March 2025, the grantee must submit the below documents within one month after completing the voluntary service.
  - a. Activity and Expense Report & Reimbursement Form;
  - b. Photos and ~3-min video (the logo of PLaYS / poster must be shown);
  - c. All the official receipts (instead of invoices);
5. The applicants of the voluntary service project can apply for different funds/grants for the project;
6. Expenses of the project excluded from the PLaYS: (i) Uniforms cost; (ii) Purchase and maintenance of equipment and other fixed assets; (iii) Salary or honorarium, of guests, and private tutors; (iv) Outright donations to beneficiaries; (v) Overseas travel expenses; (vi) Any miscellaneous expenses that lacks a valid explanation or are added without approval; (vii) Any expenses not related to your project.

7. In case of any disputes, the Office of Student Affairs reserves the right to make the final decision.

**Enquiries**

Ms. Cathy Law (Tel/ WhatsApp: 3943-4295 / Email: [cathylaw@cuhk.edu.hk](mailto:cathylaw@cuhk.edu.hk))